

Part-time lecturer recruitment guidelines

Title	Lecturer for Medical English classes (Part-time position)
Job Summary	Chiba University School of Medicine Department of Medical Education. invites applicants to apply for the part-time position as a lecture for Medical English classes. The Medical English classes taught in the medical school curriculum are composed of two courses: Medical Interviewing and Academic English. Candidates will be expected to teach the Academic English course which includes Medical Terminology, Writing/Speaking Communication, and Research Presentation.
Location	School of Medicine, Chiba University 1-8-1 Inohana, Chuo-ward, Chiba 260-8670
Employment status	Part-time (Non-tenured), one or two classes per week (approximately 40 classes per year scheduled) The initial contract is effective until March 31, 2025. The contract is renewable for a one-year period for a maximum of 3 years.
Qualification	Applicants must satisfy all the following conditions for consideration: <ol style="list-style-type: none">1. Native English speakers with an ability to conduct Medical English classes preferred, but non-native speakers with an expert level of English proficiency will be considered.2. Master's degree or equivalent in the related field.3. Experience teaching English at college level preferred.4. Have a legal status to work part-time at a higher education institution. (Japanese citizenship, permanent residency or a relevant visa) <p>*All qualified applicants will receive consideration for employment without regard to race, religion, sex, sexual orientation or national origin.</p>
Starting Date.	August 1, 2024 (or the earliest possible date after that)
Compensation	Salary is paid in accordance with the regulations of the University.

(<https://www.chiba-u.ac.jp/general/JoureiV5HTMLContents/act/frame/frame11000037.htm>)

Application period Deadline for application submission July 31, 2024

How to apply To be considered for the part-time position, applicants must submit the following required documents via email:

1. Curriculum vitae with attached your photo taken within three months. Include contact information (names, address, phone number, and e-mail address) for three professional references.
2. Cover letter that includes your previous teaching or researching work. experience and your interest in this position
3. Publication list: classify these into original papers published in peer-reviewed journal, review papers, books, and other publications
4. List of teaching experience and achievements, including the titles and periods. of each. course you taught
5. A copy of transcripts for the highest degree held.

Submission and Inquiries to: Toru Matsumoto
Department of Medical Education
Chiba University Graduate School of Medicine
Email: igaku-mededu@chiba-u.jp

Note: After the initial screening process, applicants will be invited to interview.